

ATTACHMENT 1  
PAST PERFORMANCE SURVEY

**Completed surveys shall be submitted to [Diana.rodenas@usace.army.mil](mailto:Diana.rodenas@usace.army.mil) not later than 2 days before the due date for receipt of offers**

Description of services required under W5K9ZM-10-T-0002 -

Ministerial Liaison services - Contractor personnel performing these services shall utilize interpersonal and verbal communication skills in order to interact with United States Government (USG) personnel, individual Iraqi citizens and personnel from all levels of government (to include U.S. Government and Iraqi Government) in order to achieve successful turn-over of property, equipment, material, and information to the Government of Iraq (GoI).

Project Controls services - Contractor personnel performing services to the Gulf Region District shall provide timely, current information and reports on projects managed by the Gulf Region District. Such information and reports shall include, but not be limited to financial, schedule and scope status for these projects.

Programmatic Data Management Support Services - Contractor personnel shall provide program and project data management, multiple database merging and reporting capability, data quality management capability services, and organizational liaison/communications capability services to the Transatlantic Division (TAD) and United States Forces-Iraq (USF-I) J7 offices.

REFERENCE NAME	OFFICE/COMPANY	TITLE/ POSITION	PHONE	EMAIL	TIME ON PROJECT

**PAST PERFORMANCE INFORMATION**

1. **Project/Contract Name/Title:**
2. **Contract Number (include Task Order Number if applicable):**
3. **Contracting Agency or Customer:**
4. **Contract type:** Please mark all that apply.

- |  |   |
|--|---|
| <input type="checkbox"/> Cost Plus Fixed-Fee | <input type="checkbox"/> Task order under ID/IQ |
| <input type="checkbox"/> Firm Fixed Price    | <input type="checkbox"/> Independent Contract   |
| <input type="checkbox"/> Time and Materials  | <input type="checkbox"/> Other _____            |

5. **Excluding unexercised options:** Original Task Order/Contract Value: \$ \_\_\_\_\_  
Current Value: \$ \_\_\_\_\_

If the values are different, explain why:

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6. **Please provide a brief description of service provided under this project/contract.**

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7. **Period of Performance:** Start: \_\_\_\_\_  
End: \_\_\_\_\_  
Current End Date: \_\_\_\_\_

If the schedule has changed, explain why:

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8. **Place of performance:** Specify cities, states, and DoD installations if applicable:

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### Part II – To Be Completed by Reference

Please provide your opinion on the contractor's performance for the project/contract referenced above. Using the following statements, put a check mark in the appropriate box using the following definitions:

Rating	Description
Excellent	Essentially <u>no doubt</u> exists that the offeror will successfully perform the required effort based on their performance record. Performance Risk Level: Very Low
Good	<u>Little doubt</u> exists that the offeror will successfully perform the required effort based on their performance record. Performance Risk Level: Low
Adequate	<u>Some doubt</u> exists that the offeror will successfully perform the required effort based on their performance record. Performance Risk Level: Moderate
Marginal	<u>Significant doubt</u> exists that the offeror will successfully perform the required effort based on their performance record. Performance Risk Level: High
Poor	It is <u>extremely doubtful</u> that the offeror will successfully perform the required effort based on their performance record. Performance Risk Level: Very High
Neutral	The offeror has little/no relevant past performance upon which to base a meaningful performance risk prediction. Performance Risk Level: Unknown

### QUALITY OF SERVICE

1. The contractor's ability to provide sufficient personnel and resources in a timely manner for this effort was:  
 Excellent    Good    Adequate    Marginal    Poor    Neutral
  
2. The contractor's ability to perform with minimal government or prime contractor oversight was:  
 Excellent    Good    Adequate    Marginal    Poor    Neutral
  
3. The contractor's identification and mitigation of issues that arose in a timely and accurate manner, to support informed, proactive and corrective decision making was:  
 Excellent    Good    Adequate    Marginal    Poor    Neutral
  
4. The manner in which the contractor maintained clear and concise lines of communication with all parties was:  
 Excellent    Good    Adequate    Marginal    Poor    Neutral
  
5. The contractor's ability to have the necessary equipment and resources readily available in support of the effort and its ability to mobilize these without delays was:  
 Excellent    Good    Adequate    Marginal    Poor    Neutral

**TIMELINESS OF SERVICE**

6. The contractor's ability to prepare technical documents, reports, and other contract deliverables in a timely manner, within budget, and in accordance with project/contract requirements was:  
 Excellent  Good  Adequate  Marginal  Poor  Neutral
7. The contractor's performance in identifying and informing on critical issues affecting the project/contract performance, human health or the environment in a timely fashion was:  
 Excellent  Good  Adequate  Marginal  Poor  Neutral
8. The contractor's responsiveness to technical direction was:  
 Excellent  Good  Adequate  Marginal  Poor  Neutral

**SUMMARY**

9. The contractor's responsiveness to Government inquiries relating to contract changes (e.g. effectiveness in submission of reasonably priced change proposals) was:  
 Excellent  Good  Adequate  Marginal  Poor  Neutral
10. Based on all the information provided above, you rate the contractor's overall performance as:  
 Exceptional  Very Good  Satisfactory  Marginal  Unsatisfactory  N/A
11. What would you consider the greatest strengths of this contractor?
12. What would you consider to be the greatest weaknesses of this contractor?
13. Would you recommend this contractor?  
 Yes  No
14. Would you use this contractor again?  
 Yes  No
15. Please provide any additional comments as you desire or see fit.
16. Is there anyone else we should contact regarding the contractor's performance on this project/contract?