

Exhibit 2
Historical Workload Data

CLIN 0001 – Ministerial Liaison – Below workload data is typical of a 65 hour work week, seven days a week for 2 ministerial liaison support personnel

- Translate documents from Arabic to English or English to Arabic
- Attend meetings with J7 staff
- Attend ad hoc meetings among J7 and GOI staff
- Attend meetings with Government of Iraq ministry personnel or DG personnel
- Site visits
- Continuous visits to GOI Ministries, such as, MoCH, SCRIB, MoWR, MMPW, and MoH to follow up on the ongoing projects site progress, grants closing, and flow of correspondences among USG and GoI
- Maintain continuous communication with GOI officials by email, visits and phone, in particular aforementioned Ministries and SCRIB Planning DG (note: this is in addition to the formal meetings with the higher level officials cited above)
- Almost daily communication with the above ministries
- Meetings with MoH DG Dhafir on hospital and health clinic facility issues.
- Translating some of the J7 correspondence to GOI Ministries, including, meeting minutes/agendas, extension letters, and others
- Coordinating meeting schedules of senior US officials with Iraqi counterparts as necessary
- Other duties as determined by the Command Group.

CLIN 0002 – Project Controls Support – Below workload data is typical of a 65 hour work week, seven days a week for 3 to 4 project controls support personnel.

- Quality Control (QC) on CEFMS and RMS discrepancies - daily
- QC on contract modifications - daily
- QC on data inconsistencies within RMS - daily
- QC on entries in RMS - daily
- QC on milestones in RMS - daily
- QC on project data for district staff - daily
- QC on project documents and updated RMS - daily
- Balanced CEFMS-Non CEFMS payments in RMS – 3 to 5 times per week
- Coordinated CCASS clean-up and updates with Focal point – 3 to 5 times per week
- Coordinated RMS clean-up and updates with district staff - 3 to 5 times per week
- Created ad hoc reports for government staff and District leadership – daily
- Created PM assignment analysis for district staff - as needed
- De-conflicted Contract Awards in RMS – 2 to 4 times weekly, as needed
- De-conflicted contract modifications in RMS - daily
- De-conflicted progress payments in RMS – 2 to 4 times weekly, as needed
- Entered new contract modifications into RMS - daily
- Performed RMS/QCS troubleshooting and setup – 2 to 6 times weekly
- Prepared and distributed daily RMS reports via email & SharePoint - daily
- Provided QCS guidance to government staff – as needed
- Provided RMS permissions and guidance to government staff – daily on an as needed basis
- Provided RMS submittal log instruction to government staff – bi-weekly
- Revised PM assignments in RMS – bi-weekly
- Setup RMS user/group permissions – 2 to 3 times per week
- Updated/tweaked existing reports – daily
- Updated project data in RMS - daily
- Worked on the Breeze report and analysis - weekly
- Worked on the Contractor Census Report and analysis - monthly
- Worked on preliminary PRB data/slides, produced final PRB – 2 times per month
- Worked on RMS/QCS issues for district staff - weekly
- Worked on new placement analysis and report – bi-weekly
- Worked on resolving closeout issues with district staff – daily on an as needed basis
- Working WSA and report - monthly

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- Researched projects which are financially, but not contractually, complete – weekly
- Ad hoc queries – as needed

CLIN 0003 - Programmatic Data Management Support Services – Below workload data is typical of a 65 hour work week, seven days a week for 1 programmatic data management support personnel

- Support requests for program and project information - daily
- Provide data on programs and projects in support of CODEL, VIP and J-staff visit/briefings – daily on an as needed basis
- Create ad hoc reports and queries for J7, other J-staff, and TAD leadership – daily
- Consolidate multiple data source input and prepare Programmatic Overview for Engineer Breeze report and analysis – weekly
- Work on CIDNE/RMS/QCS issues for J7 staff - weekly
- Resolve closeout issues with US Division, MED and GRD staff – daily on an as needed basis
- Create and prepare new report formats – daily or as required
- Research projects which are financially, but not contractually complete – monthly
- Coordinated RMS clean-up and updates with GRD and MED - 3 to 5 times per week
- Coordinate and prepare theater-wide Engineer Contractor Census Report and analysis - monthly
- Provide project data in response to SIGIR Requests for Information – weekly on an as needed basis
- Update existing reports – daily
- Update project data in RMS - daily
- QC on entries and milestones in RMS - daily
- QC on project data for J7 and TAD staff - daily